

# Allamuchy Township Board of Education

The regular meeting of the Allamuchy Township Board of Education held on May 21, 2018 is called to order at 7:34 p.m. in Room 149 by Suzette Costello. In accordance with the Open Public Meetings Act, adequate notice of the meeting was provided and, to the extent known at the time of advance publication, the agenda items to be considered. Written advance notification of the time, date and location was sent on January 9, 2018 to the NJ Herald and Township Clerk. Notice was posted in the school office.

## I. ROLL CALL

James Britt  
Suzette Costello  
William Cramer  
Giovanni Cusmano  
John Egan  
Craig Green  
Venita Prudenti  
Mary Renaud  
Lisa Strutin

## ABSENT

## ALSO PRESENT

Mr. Joseph Flynn, CSA  
Mr. James Schlessinger, SBA  
Donna Trainello, Board Secretary

## II. PLEDGE TO THE FLAG

## III. APPROVAL OF MINUTES

- A. Moved by J. Egan and seconded by W. Cramer.  
**BE IT RESOLVED**, that the minutes of the regular board meeting held on April 30, 2018, be approved. (**Appendix 1**)

CARRIED: Motion carried unanimously by roll call vote.  
J. Britt abstained

- B. Moved by J. Egan and seconded by C. Green.  
**BE IT RESOLVED**, that the minutes of the executive session meeting held on April 30, 2018, be approved. (**Appendix 1A**)

CARRIED: Motion carried unanimously by roll call vote.  
J. Britt abstained  
W. Cramer abstained

- C. Moved by C. Green and seconded by V. Prudenti.  
**BE IT RESOLVED**, that the minutes of the special meeting held on May14, 2018, be approved. (**Appendix 1B**)

CARRIED: Motion carried unanimously by roll call vote.  
J. Britt abstained

#### **IV. STUDENT REPRESENTATIVE REPORT**

#### **V. EXECUTIVE SESSION MOTION**

Moved by J. Egan and seconded by C. Green  
**BE IT RESOLVED**, WHEREAS, the Board of Education must discuss subjects concerning HIB issue and WHEREAS, the aforesaid subjects are not appropriate subjects to be discussed in public meeting; and WHEREAS, the aforesaid subjects to be discussed are within the exemptions pursuant to P.L.1975 Chapter 231, it is; therefore, **RESOLVED**, that the aforesaid subjects shall be discussed in private session by this board and administrative staff and, information pertaining thereto will be made available to the public as soon thereafter as possible and once the reasons for nondisclosure no longer exists.

CARRIED: Motion carried unanimously by roll call vote.

#### **Executive Session**

Moved by J. Egan and seconded by W. Cramer  
**BE IT RESOLVED**, that the Board of Education has been in executive session for 55 minutes for the purpose of HIB issue. The matters that were discussed will be disclosed to the public as soon as possible once the reasons for nondisclosure no longer exist.

CARRIED: Motion carried unanimously by roll call vote.

## VI. ACKNOWLEDGEMENTS

- Teacher of the Month – Nicholas Serraino
- Students of the Month – Jennifer Gallegly and Melissa Sabol

GRADE	NAME	AWARD
K	James Todd	Respect & Citizenship
1	Evan Humphries	Kindness
2	Seamus Beighley	Responsibility
3	Alan Svirnovskiy	Caring
4	Stefanie Squeri	Responsibility
5	Shawn Vala	Trustworthiness
6	Chelsie Agro	Responsibility
7	Desiree DeAngelo	Respect
8	Kailey LaPooh	Caring

## VII. PRESENTATIONS

**Capital Fundraising Feasibility Assessment**  
**Prepared by The Development Consulting Group LLC - TDCG**

## VIII. PRESIDENT'S REPORT

## IV. SUPERINTENDENT'S REPORT

- HIB - Monthly Update – 1 Investigation – 0 HIB
- Out-of-School Suspensions – 0 In-school Suspensions

<b>SUPERINTENDENT'S REPORT 5.12.18</b>
<b>OPERATIONS:</b>
<ul style="list-style-type: none"><li>• <b>Allamuchy Township School</b><ul style="list-style-type: none"><li>○ The Partial Roof Project for the Cafeteria Roof and the Gymnasium Roof Bids were reviewed. SSP and the Board Attorney made recommendations to me and it is on the agenda to be approved.</li></ul></li><li>• <b>Mountain Villa Campus</b><ul style="list-style-type: none"><li>○ Mountain Villa School has received and properly mounted the HeartSine AED in front of the nurse's office on the ground floor of the Mountain Villa School on May 18, 2018. Mountain Villa conducted a medical emergency drill and has established a cardiac emergency response plan. The CPR/AED certified cardiac emergency response team includes:<ul style="list-style-type: none"><li>▪ Danielle Pulver Lead Organizer</li><li>▪ Melissa Sabol Assistant Organizer</li><li>▪ Holly Guido/Nick Serraino Active team members</li><li>▪ Pete Demary Scene/EMT safety</li><li>▪ Pat Gardiner EMT/Communication Contact</li></ul></li></ul></li></ul>

- Received a letter from the Mayor indicating that we are not in violation with regard to the Sewer and Water Treatment Plant. See letter in the Board Packet. I will be sending a letter with copies of the Mayor's letter to the appropriate agencies.
- **Rutherford Hall**
  - Shirley Jenks presented to the Rutherford Hall Foundation and is prepared to present at May 21, 2018 Board Meeting.
  - Discussion regarding the direction the facility will be moving in the future. Jim Schlessinger, Laurie Rapisardi and I met with regard to current offering and the pricing schedule that is currently being utilized. In addition, the Operations Committee met to discuss those rates.
  - The Grant for the County is in progress and is due to the Charitable Trust Office mid-June.

Goal 2: **Investigate, evaluate, and produce a five-year school financial planning model.**

**HUMAN RESOURCES:**

- The Human Resources Committee met with regard to several items
  - From the Business Office
    - Direct Deposit
    - Online Time Reporting
  - Outdoor Education Schedule "A" Position
  - Anticipated Openings for the 2018-2019 SY
  - Custodial Staffing for the 2018-2019 SY

Goal 1: **Continue to investigate, develop, and implement a community-based staff program to enhance quality of life resources offered to District employees.**

**EDUCATION:**

- **Allamuchy Township School**
  - The 7th grade participated in the county wide solar car competition this week. Hoping they worked with the weather that we have been having.
  - 3<sup>rd</sup> and 4<sup>th</sup> grade participated in the Battle of the Books competition this week.
  - 6<sup>th</sup> grade had a great trip this week to the Newark Museum, they were able to tour the museum.
  - 5th grade student attended a field trip to Steven's State Park to release the Trout. They missed the rain drops
  - We showed the movie Screenagers: Growing up in the Digital Age to the Middle school students. There was positive feedback
- **Mountain Villa School**
  - All MVS students attended a show at the Growing Stage and even had the opportunity to see one of our substitutes, Mr. W., perform.
  - MVS students participated in Costume Day. Their donations for participation will go toward the grand prize for the final Wolf Pack Pride Assembly which is scheduled for the last day of school.

Goal 3: **Evaluate current curriculum and programming to determine how to support reading, writing and critical thinking as delineated in the *Allamuchy Learner*.**

**GOVERNANCE:**

- The Governance Committee will be meeting the last week of May to finalize the Board Report and review Policy Alerts.

Goal 3: **Evaluate current curriculum and programming to determine how to support reading, writing and critical thinking as delineated in the *Allamuchy Learner*.**

**ALLAMUCHY TOWNSHIP**

- Jim and John and Lisa attended several meetings this week to move the shared project with the Township along. He will be attending the Council Meeting with several Board Members as the Township will be reviewing a collaboration agreement with the Board.

**HACKETTSTOWN HIGH SCHOOL**

- NO REPORT

**OTHER:**

- NO REPORT

**A. Enrollment by Grade**

Student Enrollment for Allamuchy Township School District										
	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUNE
K	50	51	51	51	50	50	50	50	50	
1	43	44	45	45	45	45	45	45	45	
2	51	50	52	51	51	51	52	52	52	
3	42	42	42	41	41	40	40	40	40	
4	38	39	38	38	38	38	38	38	38	
5	58	57	57	56	56	57	57	57	56	
6	47	47	47	46	46	46	46	46	46	
7	44	44	45	44	44	44	44	44	44	
8	46	47	46	46	47	46	46	46	46	
PSD	4	4	5	5	4	5	5	6	7	
<b>Total</b>	<b>423</b>	<b>425</b>	<b>428</b>	<b>423</b>	<b>422</b>	<b>422</b>	<b>423</b>	<b>424</b>	<b>424</b>	
9 <sup>th</sup>	35	32	32	32	32	32	32	32	32	
10 <sup>th</sup>	32	31	31	31	31	31	31	33	33	
11 <sup>th</sup>	44	44	44	44	44	42	41	41	41	
12 <sup>th</sup>	35	35	35	34	34	34	34	34	34	
Total	146	142	142	141	141	139	138	140	140	
GT	<b>569</b>	<b>567</b>	<b>570</b>	<b>564</b>	<b>563</b>	<b>561</b>	<b>561</b>	564	564	

**X. COMMITTEE REPORTS**

- A. Operations: J. Britt - Chair**
- B. Human Resources: M. Renaud – Chair**
- C. Education: G. Cusmano – Chair**
- D. Governance: J. Egan - Chair**
- E. Town Council Liaison: J. Egan and J. Britt**

**OTHER DISTRICT**

- F. Hackettstown Board of Education Representative – G. Cusmano**

**XI. PUBLIC COMMENTS ON AGENDA ITEMS ONLY**

**XII. BOARD COMMITTEE ACTION REPORT**

**Operations:**

On the recommendation of the Chief School Administrator/School Business Administrator:

**A. Transfers**

Moved by J. Britt and seconded by W. Cramer.

**BE IT RESOLVED**, to approve the following list of transfers with totals in Fund 10 as of April 30, 2018 \$91,700.00  
**(Appendix 2)**

CARRIED: Motion carried unanimously by roll call vote.

**B. Bills List**

Moved by J. Britt and seconded by W. Cramer.

**BE IT RESOLVED**, that the general account bills list check #28866 through #29009 for a total amount of \$673,963.06 be approved for payment.  
**(Appendix 3)**

CARRIED: Motion carried unanimously by roll call vote.

**C. Student Activity**

Moved by J. Britt and seconded by W. Cramer.

**BE IT RESOLVED**, to approve the Student Activity Account in the amount of \$62,100.02, Investors Bank balance as of April 30, 2018. **(Appendix 4)**

CARRIED: Motion carried unanimously by roll call vote.

**D. Hackettstown High School Tuition Contract**

Moved by J. Britt and seconded by W. Cramer.

**BE IT RESOLVED**, to approve the tuition contract with Hackettstown Board of Education for the 2018 to 2019 school year: Allamuchy High School students \$2,062,500 + \$21,489 (prior year tuition adj.) and Resource/In class support \$96,900 -24,372 (prior year tuition adj.).

CARRIED: Motion carried unanimously by roll call vote.

**E. 2018 Safety Grant Award**

Moved by J. Britt and seconded by W. Cramer.

**BE IT RESOLVED**, the Allamuchy Twp. Board of Education hereby accepts the Safety Grant awarded by the New Jersey School Boards Association Insurance Group's ERIC WEST Subfund in the amount of \$4,200.00 for the period July 1, 2018 through June 30, 2019.

CARRIED: Motion carried unanimously by roll call vote.

**F. Roof Contract**

Moved by J. Britt and seconded by W. Cramer.

**BE IT RESOLVED**, that the Allamuchy Board of Education, as recommended by the Superintendent, with review and recommendation from SSP Architects and Barry Marrell, Board Attorney, AMMMM Law Offices, enter into a contract with All-Ply Roofing, Inc., 74 Lee Avenue, Haledon, NJ 07508, Partial Roof Replacement for a Single Overall Lump Sum amount of \$273,000. Work to start on or about June 25, 2018. **(Appendix 6)**

CARRIED: Motion carried unanimously by roll call vote.

## **G. Monthly Certification of Budget**

Moved by J. Britt and seconded by W. Cramer.

1. **BE IT RESOLVED**, that the Allamuchy Board of Education accepts the Business Administrator's monthly certification, as attached, pursuant to N.J.A.C. 6A:23-2.12 (c) 3 that as of 4/30/2018 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11 (a).
2. **BE IT RESOLVED**, that Pursuant to N.J.A.C. 6A:23-2.12 (c) 4, the Allamuchy Township School District Board of Education, after review of the Business Administrator's monthly financial reports certify that as of 4/30/2018 and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
3. **BE IT RESOLVED**, that the motion to accept the financial reports from the Business Administrator's for the month of April 2018 with a total Governmental Funds Account cash balance of \$524,897.53  
**(Appendix 5)**

CARRIED: Motion carried unanimously by roll call vote.

## **Human Resources**

On the recommendation of the Chief School Administrator/School Business Administrator:

### **A. Shared Service Agreement**

Moved by W. Cramer and seconded by J. Egan.

RESOLVED, to open the Public Hearing for the amendment of the Superintendent's Shared Service Agreement: Public Comments: none

Moved by J. Egan and seconded by W. Cramer.

RESOLVED, to close the Public Hearing for the amendment of the Superintendent's Shared Service Agreement

Moved by W. Cramer and seconded by J. Egan.

**BE IT RESOLVED**, to approve the Addendum to the Shared Service Agreement between Allamuchy Township School District and WCSSSD, dated December 12, 2017 through June 30, 2022, effective July 1, 2018, in accordance with N.J.S.A 18A:17-14.1 and the approval of the Executive County Superintendent.  
**(Appendix 7)**

CARRIED: Motion carried by roll call vote 5 yeas, 3 nays.

**B. Substitute**

Moved by M. Renaud and seconded by W. Cramer.

**BE IT RESOLVED**, to approve David Mitchell as a substitute for the 2017/2018 and 2018/2019 school year.

CARRIED: Motion carried unanimously by roll call vote.

**C. School Business Administrator**

Moved by M. Renaud and seconded by W. Cramer.

**BE IT RESOLVED**, to approve James Schlessinger as School Business Administrator for the 2018-2019 school year.

CARRIED: Motion carried unanimously by roll call vote.

**Education**

**A. Attendance at Professional Conferences**

Moved by G. Cusmano and seconded by W. Cramer.

**BE IT RESOLVED**, to approve the following requests for attendance at professional conferences with mileage reimbursed at the current rate.

<b>Staff Member</b>	<b>Date</b>	<b>Workshop Name</b>	<b>Cost</b>	<b>Mileage @ .31</b>	<b>Total</b>
Tina Kay	7/24/18 and 7/24/18	Absence & Substitute Management	\$695.00	276.40	\$780.68

CARRIED: Motion carried unanimously by roll call vote.

**B. Class Trips**

Moved by G. Cusmano and seconded by W. Cramer.

**BE IT RESOLVED**, to approve the following class trips for the 2017-2018 school year:

<b>Teacher</b>	<b>Date</b>	<b>Location</b>	<b>Bus Cost</b>	<b>Student Cost</b>	<b>Approximate Total Cost</b>
Profito	5/21/18	Hackettstown High School	\$100.00	\$0.00	\$100.00
Baglio	5/22/18	MVS	\$100.00	\$0.00	\$100.00
Sabol	5/23/18	ATS	\$100.00	\$0.00	\$100.00
Sabol	5/23/18	ATS	\$200.00	\$0.00	\$200.00
Sabol	5/24/18	ATS	\$200.00	\$0.00	\$200.00
Profito	5/29/18	House of Good Shepherd	\$100.00	\$0.00	\$100.00
Baglio	6/2/18	Rizzo's	\$100.00	\$0.00	\$100.00

CARRIED: Motion carried unanimously by roll call vote.

## **Governance**

### **A. Policy**

Moved by J. Egan and seconded by W. Cramer.

**BE IT RESOLVED**, to approve the second reading for the following policy.

#### **P 6164          Advertising on School Buses (Revised)**

CARRIED: Motion carried unanimously by roll call vote.

### **B. Policies and Regulations**

Moved by J. Egan and seconded by W. Cramer.

**BE IT RESOLVED**, to approve the first reading for the following policies and regulation.

- |                 |   |
|-----------------|---|
| <b>P 1550</b>   | <b>Equal Employment/Anti-Discrimination</b>   |
| <b>P 2431</b>   | <b>Athletic Competition</b>   |
| <b>P 2431.8</b> | <b>Varsity Letters for Interscholastic Extracurricular Activities</b>   |
| <b>P 5350</b>   | <b>Student Suicide Prevention</b>   |
| <b>P 5533</b>   | <b>Student Smoking</b>  |
| <b>P 5535</b>   | <b>Passive Breath Alcohol Sensor Device</b>   |
| <b>P 5561</b>   | <b>Use of Physical Restraint and Seclusion Techniques for students with disabilities</b>                            |
| <b>P 8462</b>   | <b>Reporting Potentially Missing or Abused Children</b>   |
| <b>P 8561</b>   | <b>Procurement Procedures for School Nutrition Programs</b>   |
| <b>R1550</b>    | <b>Equal Employment/Anti-Discrimination</b>   |
| <b>R 2431.2</b> | <b>Medical Examination Prior to Participation on a School-Sponsored Interscholastic or Intramural Team or Squad</b> |
| <b>R 5350</b>   | <b>Student Suicide Prevention</b>   |
| <b>R 5561</b>   | <b>Use of Physical Restraint and Seclusion Techniques for Students with Disabilities</b>                            |

CARRIED: Motion carried unanimously by roll call vote.

## **XIII. OLD BUSINESS**

Superintendent's Evaluation has new evaluation system - Board will receive email soon.

## **XIV. PUBLIC COMMENTS**

## **XV. BOARD DISCUSSION**

## **XVI. EXECUTIVE SESSION MOTION**

Moved by L. Strutin and seconded by V. Prudenti.

**BE IT RESOLVED**, WHEREAS, the Board of Education must discuss subjects concerning negotiations issue and WHEREAS, the aforesaid subjects are not appropriate subjects to be discussed in public meeting; and WHEREAS, the aforesaid subjects to be discussed are within the exemptions pursuant to P.L.1975 Chapter 231, it is; therefore, **RESOLVED**, that the aforesaid subjects shall be discussed in private session by this board and administrative staff and, information pertaining thereto will be made available to the public as soon thereafter as possible and once the reasons for nondisclosure no longer exists.

CARRIED: Motion carried unanimously by voice vote.

### **Executive Session**

Moved by W. Cramer and seconded by J. Egan.

**BE IT RESOLVED**, that the Board of Education has been in executive session for 75 minutes for the purpose of negotiation issue. The matters that were discussed will be disclosed to the public as soon as possible once the reasons for nondisclosure no longer exist.

CARRIED: Motion carried unanimously by voice vote.

## **XVII. ADJOURNMENT**

Moved by W. Cramer and seconded by J Egan.

**BE IT RESOLVED**, to adjourn.

CARRIED: Motion carried unanimously by voice vote.

Time: 10:01 p.m.